



Πανεπιστήμιο Ιωαννίνων

ACCOMMODATION
STUDENTS RESIDENCE HALL

UNIVERSITY OF IOANNINA

DI.K.E.P.P.E.E. "Stavros Niarchos"

Welcome to the Residence Hall of the University of Ioannina

During your stay in the Residence Hall, you are granted a lot of freedom, but this freedom does not come without responsibilities.

As you are living with a group of people in a relatively small area of living space, there are some rules that will make living together more pleasant for everybody involved.

We aim to give you the best possible environment to allow you to enjoy your time during your studies.

To achieve this, the University of Ioannina has some basic House Rules, with which each student must comply with.

For your information, the dorm rooms have a private bathroom, hotel linen fully equipped and with the essential furnishings, bedding (as mentioned below), electrical and plumbing installations, telephone for free on-campus communication and free internet access (WiFi).

The rooms are cleaned once a week by the cleaning staff and the linen is changed once a week.

There is also a laundry room for free use by guests, and kitchen for common use.

FURNINSHINGS	LINEN
1 single bed with mattress and pillow per resident	2 bed sheets per resident
1 desk per resident	1 pillowcase per resident
1 desk chair per resident	1 blanket per resident
1 bed-side table per resident	1 large towel per resident
1 telephone device per room	1 small towel per resident

At the end of the year, the room is inspected for any damage. Damages attributable to the distributor will have to be paid in cash.

➤ **BEHAVIOUR**

❖ **Resident behavior:** Residents should respect the peace, comfort and privacy of other residents and behave accordingly towards their fellow residents and the personnel. Therefore, no parties are allowed inside the dormitory building.

❖ **Maintenance of rooms:** Residents are obliged to use the rooms in a way that does not disturb the peace, health, work and safety of other residents and cleaning staff.

They are responsible for keeping their rooms clean, and for assisting other residents to keep common areas clean and tidy at all times. They must not intentionally or recklessly damage or destroy any part of their rooms, or facilities in their rooms. They must not intentionally or unintentionally destroy the equipment and linens of their rooms. They should check their rooms so that there is no risk of fire or danger for the public health.

❖ **Rubbish:** No rubbish is to be left in the common areas at any time. Rubbish must be placed in plastic bin liners in the kitchen bin. When the bin is full the liners should be carried outside to the trash cans.

❖ **Cleaning:** Residents are obliged to behave politely to the cleaning staff and to allow access to clean their rooms once a week, as well as to check the rooms when necessary. The cleaning staff will knock on residents' door to alert them before entering. They keep spare keys to have access to the rooms, as well as for security reasons.

Every Monday morning students should hand over their linen and towels to the cleaning staff (room 028, ST building), to replace them with clean ones.

❖ **Common areas:**

Living with other people brings with it a responsibility to treat others as you would like to be treated yourself.

Respect other residents' privacy and behave with consideration towards their habits and beliefs - no form of discrimination, harassment or bullying will be tolerated. Help us make STAY Hostel an unforgettable experience for everyone!

Avoid littering all Common Areas. You are expected to collect your garbage, wash used dishes, mugs and kitchen utensils and store them away when dry. You are also expected to clean the kitchen's counters and appliances used for the preparation of your meals after you are done, including the fridge. Make sure you have switched used appliances off when leaving the Common Areas.

Keep all your personal belongings safe in your room. Any items found unattended on the Common Areas will be disposed of.

➤ **PARTIES**

NO PARTIES ARE ALLOWED INSIDE THE DORMITORY BUILDING AT ANY TIME

If you are found having a party, you will be breaching your agreement and you may be asked to vacate immediately. If a party is held and the property is damaged or a cleaner is required to clean up after the gathering, all residents in the house will have to pay any cleaning and maintenance expenses that may occur.

➤ Pets: No pets of any kind are allowed. As much as we love them ourselves, unfortunately we are unable to accommodate or allow pets, in consideration of allergy-suffering residents and hygiene matters.

➤ MAINTENANCE

If there is an emergency damage out of hours, residents can call +302651006533.

WHAT IS AN EMERGENCY?

- Water leaks
- Blocked or broken toilet system
- Serious roof leaks
- Dangerous electrical fault
- Flooding or serious floor damage
- Failure or breakdown of the electrical or water supply
- Fault or damage likely to injure a person, or damage the property

➤ **COMMON AREAS**

The staff of the University of Ioannina may access the rooms and common areas without notice, in the following cases:

- To show prospective residents the Hall's infrastructure
- To inspect common areas
- To inspect repairs
- For cleaning & maintenance

➤ LOCKS AND KEYS

Upon arrival residents are handed with one key, which will get them into their rooms only. It is highly recommended to keep the rooms locked when not inside. The University of Ioannina takes no responsibility for loss of personal property.

Keys are to be returned to the guard of DIKEPPEE Stavros Niarchos (24 hours per day, 7 days/week) upon departure.

What happens if residents are locked out of the Residence Hall?

If this occurs, residents can collect a key from the guard of DIKEPPEE Stavros Niarchos (24 hours per day, 7 days/week), which **MUST** be returned on the same day.

➤ NOISE

All residents have the right to quiet enjoyment of their environment, particularly the ones wanting to study at any time.

Residents are required to minimize any noise and be considerate of other residents that may be sleeping. Residents found causing a disturbance due to noise will be in breach of their agreement and further steps will take place.

Abusive or noisy behavior from any student to another student, neighbor or staff member will not be tolerated at any stage during your stay. This will result in immediate eviction from the property.

➤ LAUNDRY

Laundry facilities are provided for personal washing. Residents must supply their own laundry detergent.

➤ DRUGS AND UNLAWFUL SUBSTANCES

Residents shall not keep, make use, or have in their possession substances forbidden by law. Residents found with such substances will be reported to the police and they may be asked to vacate immediately.

➤ SMOKING & CANDLES

Smoking in the rooms/corridors/common areas is not allowed, according to the "non-smoking policy" and your contract. Smoking is only allowed outside the buildings. Any cost of restoring or cleaning the room from cigarette smell and residue will be charged to the resident in question.

Candles, oil burners, incense burners and mosquito coils etc. are always prohibited in the house.

➤ POSTERS AND WALL DECORATIONS

Residents are not permitted to affix any items to the walls or doors which include sticky tape, picture hooks, staples, drawing pins or double-sided tape.

➤ LINEN - TOWELS

Bed linen must always be used. You are not allowed to sleep on a bare mattress or mattress protector.

Towels are for drying your body and not meant to be used as a bathmat or cleaning rag.

Linen is provided to all bedrooms. All linen, pillows, blankets, towels, remain to the property of the University of Ioannina.

➤ **RUBBISH AND RECYCLING**

All general waste is to be placed in a plastic bin liner in the bins.

Do not leave food or scraps in your bedroom – this encourages vermin such as cockroaches, rats, maggots, and flies to infest the property.

Please try to recycle properly (It's good for the environment).

➤ **COMPLAINTS, GRIEVANCES, NEGLECT, ABUSE AND HARRASSMENT**

All residents have the right to stay in an environment free of verbal abuse, physical abuse and any forms of discrimination or harassment (which includes sexual abuse). Residents who wish to submit a complaint, or have any grievances are encouraged to do so by email, without fear, or recrimination, or discrimination. All written and verbal complaints or grievances will be taken seriously and recorded in our complaints register. Harassment of any kind will not be tolerated. If an individual makes an unwelcome advance or an unwelcome comment to someone, when that person has made it clear that this conduct is unwelcome, whether physical, verbal or written, this constitutes harassment and should be reported to the Residence Hall of the University of Ioannina.

➤ **USE OF ELECTRICITY & EQUIPMENT**

Please ensure that all heating units are turned off in bedrooms before leaving the house. Ensure electrical equipment is turned off before leaving the house or before going to sleep at night.

Any electrical equipment brought into the accommodation facility by residents must be electrically safe and sound.





Contact information

DI.K.E.P.P.E.E. "Stavros Niarchos"

Accommodation Office

University of Ioannina

45 110 – Ioannina – Greece

e-mail: dikepp.ee.accom@uoi.gr